

UNIVERSITY OF JAMMU

CIRCULAR

It is hereby circulated for the information of all the stake holders of the University of Jammu that University is in the process of constitution of Jammu University Animals Welfare Club and accordingly draft guidelines regarding constitution of a Committee for the purpose are being uploaded on University Website (URL: <https://www.jammuuniversity.ac.in>) for general information.

Suggestion/feedback (if any), in this regard, may please be communicated to the email: arestabju@gmail.com latest by **24.11.2024** for enabling the University to proceed further in the matter.


REGISTRAR 13.11.24

No: Estab/24/ 13643-742

Dated: 13-11-2024

Copy to :-

1. Special Secretary to the Vice Chancellor, JU for the kind information of the worthy Vice Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies for information of DAA/DRS
3. Sr. P.A. to the Registrar/Controller of Examinations for information of the Worthy Registrar/COE
4. Director, DD&OE/CDC/DLL/DIQA//Physical Education/MMTTC/ Centre for Studies in Museology & Sheikh Noorud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/ SHTM/ ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/ Centre for IT Enabled services & Management
5. Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement/Dean, Planning & Development
6. All Heads of the Teaching Departments of the University
7. Chief/Deputy Proctor of the University
8. I/C Librarian, Dhanvantri Library
9. I/c General Zorawar Singh Auditorium
10. I/c Director, Computer Centre
11. Incharge, E-Governance Initiative Cell
12. Programme Coordinator, NSS
13. Medical Officer, UHC
14. All Wardens of University Hostels
15. All Joint/Deputy /Assistant Registrars
16. Chief Accounts Officer
17. Executive Engineer, UWD
18. Manager Guest House
19. President, JUTA/JUOWA/JUNTEU/JUNGEU
20. Security Officer
21. All Sections
22. Computer Assistant (Estab/NTW) for E-mail to Rector/Assistant Registrar Baderwah Campus & Kathua Campus
23. Guard File

CONSTITUTION OF THE
JAMMU UNIVERSITY ANIMAL WELFARE CLUB

Article I – Motto, Name, Type, Purpose and Duties of the Club.

- (i) The motto of the club shall be शम् नो भव द्विपदे चतुष्पदे (ऋग्वेद) | "May happiness be to bipedal and quadruped animals".
- (ii) The name of the club shall be "Jammu University Animal Welfare Club"
- (iii) The club shall be a non-statutory body of the University of Jammu created in response to a need identified by the university administration.
- (iv) The purpose of the club shall be to provide the students, faculty, staff members and residents with legal information, programs and resources regarding animal welfare in the university campus and to avoid man-animal conflict.
- (v) The duties of the club include to organize awareness programmes to the stakeholders on the campus about animal rights, to prevent disease and provide veterinary treatment to animals, to arrange appropriate shelter and food, to arrange and manage vaccination, to control the animal population through various programmes and to keep liaison with govt. bodies and collaborate with NGO's/other organizations for the welfare of animal.

Article II – Financial rules of the university shall be followed.

Article III – Membership

- (i) The members shall be any scholar enrolled in the university, faculty, officer, staff member or a resident of the campus in effect.
- (ii) The membership shall be for a period of three years and can be successively renewed.
- (iii) The membership shall be granted on the remittance of prescribed fee and verification of effective affiliation with the University of Jammu.
- (iv) The members shall be assigned responsibilities of event coordinators by the club officers as and when required.

Article IV – Any student on the rolls of the university shall be allowed to get registered as Volunteer for a period of one year, however extendable, if he applies through the head of the concerned department.

Article V – Club Officers: A member of good standing shall be appointed as a Club Officer.

(i) Chairperson

Duties:

1. Hold the responsibility of finances



2. Organize Committee Meetings
3. Propose the purchases of the club
4. Set yearly budget and goals for the club
5. Arrange funds for the club
6. Coordinate events

(ii) Co-Chairperson

Duties:

1. Fill in for the Chairperson when needed with non-financial powers
2. Organize Animal Welfare programmes through various event coordinators
3. Maintain the club bulletin board and social media groups
4. Execute the decision of Executive Committee
5. Assist other officers as necessary

(iii) General Secretary

Duties:

1. Collect membership fee and maintain list of members in good standing
2. Organize meetings and keep a proper record of all activities of the club
3. Keep track of the club's accounts, income, and expenditures
4. Prepare annual budget and audited statement of expenditure
5. Keep correspondence with other offices/bodies

(iv) Executive Committee Members

Composition:

1. Three faculty members from teaching departments
2. One warden from Boys' Hostels
3. One warden from Girls' Hostels
4. Two officers from the administration
5. Two staff members
6. Three research scholars

Duties:

1. Meet regularly for review progress and decision making
2. Recommend the purchase proposals of the club
3. Plan to raise funds and decide membership fee
4. Approve a yearly budget

Article VI – Advisor

- (i) Dean, Faculty of Life Sciences shall be the Advisor in an ex-officio capacity. The Chairperson shall seek advice from the Advisor on various critical issues related to animal welfare and apprise the Advisor of the various programmes of the club.

Article VII – Executive Board

- (i) The Executive Board shall consist of Advisor, Chairperson, Co-Chairperson, General

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Secretary and Executive members of the club. All the inter and intra club conflicts shall be resolved in the board

Article VIII – The Vice-Chancellor shall be the competent authority for all matters pertaining to the club and shall preside over the meetings of the Executive board.

Article IX – Method of Selection

(i) The Chairperson, Co-Chairperson, Secretary and Executive members of the club shall be appointed by the Vice-Chancellor for a period of three years.

(ii) The Advisor shall recommend the names of the club officers to the Vice-Chancellor.

Article X – Method of Amending Constitution

(i) Amendment of the constitution shall be by $\frac{2}{3}$ votes of the general members either in person or electronically.

Article XI – Disciplinary

(i) The officers and members of the club shall abide by the disciplinary rule of the university.

(i) Officers and members can be removed by $\frac{2}{3}$ votes of the members either in person or electronically. The decision shall be submitted to the Vice-Chancellor for further necessary action.

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