

# UNIVERSITY OF JAMMU

## CIRCULAR

It is circulated for the information of all the Rectors/Directors/Heads of the Departments/Branch Officers to issue NOC in favour of retiring employees w.e.f 01.03.2020 to 30.05.2020 (Annexure-A) against whom nothing is outstanding within 15 days of issuance of this circular failing which it shall be presumed that nothing is outstanding against the said employee and the pensionary benefits shall be released accordingly in their favor. Later However if any outstanding is found against any retiree it shall be sole responsibility of the concerned Rector/Director/ HOD/Branch officer. The NOC issued may be emailed to the following address: arestabju@gmail.com

Sd/-

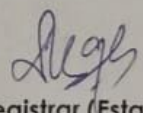
REGISTRAR

No. Estab/20/491-590

Dated: 27/5/2020

Copy to :-

1. Spl. Secretary to Vice-Chancellor
2. Sr. P.A to Dean Academic Affairs /Dean Research Studies
3. Sr. P.A. to Registrar/ Controller of Examinations
4. Director, DDE/CDC/DLL/DIQA/Computer Centre/Physical Education/Academic Staff College/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/SHTM/ICCCR&HRM/Centre for IT enabled Services & Management/Disaster Management Centre/School of Visual and Performing Arts, Design and Architecture/Centre for New Literature, Culture & Communications.
5. All Rectors/ Directors of the campuses of the University
6. Dean Students Welfare/Provost of Hostels/Dean Student Placement
7. All Heads of the Teaching Departments of the University
8. I/c General Zorawar Singh Auditorium
9. I/c Computer Centre/Centre for IT Enabled Services & Management.
10. I/C Librarian, Dhanvantri Library/Post M.A. Urdu Professional Course
11. Sr. P.A. to Joint Registrar/Addl. Controller of Examinations/Joint Director (CDC)/DDE.
12. Sr. P.A to Joint Registrar (Fiance/Exams/CDC).
13. Programmer Coordinator, NSS.
14. Medical Officer, UHC.
15. All Wardens of University Hostels.
16. All Dy. Registrars/Assistant Registrars.
17. Executive Engineer/Manager Guest House.
18. President, JUTA/JUOWA/JUNTEU/JUNGEA.
19. Security Officer.
20. All Sections.
21. Guard file.

  
Deputy Registrar (Estab.)

**Annexure-A**

S.NO	Name & Designation S./Sh./ Smt.	Emp. No.	Date of Birth	Date of Retirement.
1.	Ashwani Kumar Padha Joint Registrar	O-110	05.03.1960	31.03.2020
2.	Ashok Kumar Section Officer	N-242	06.03.1960	31.03.2020
3.	Suresh Kumar Head Assistant	N-523	11.03.1960	31.03.2020
4.	Santosh Kumari Sargal Sr.P.A	N-1064	15.03.1960	31.03.2020
5.	Sheikh Mohd. Safaiwala	N-1402	12.03.1960	31.03.2020
6.	Neeru Raina Assistant Registrar	N-12	17.04.1960	30.04.2020
7.	Rajesh Kumari Section Officer	N-235	15.04.1960	30.04.2020
8.	Veena Kumari Head Assistant	N-1481	13.04.1960	30.04.2020
9.	Mohd. Sadiq Sr. Daftri	N-1283	04.04.1960	30.04.2020
10.	Ghar Singh Security Guard	N-1758	18.04.1960	30.04.2020
11.	Ayudha Kumar Groundman	N-632	02.04.1960	30.04.2020
12.	Romesh Chander Mali	N-70	17.04.1960	30.04.2020
13.	Girdhari Lal Cook	N-1020	14.04.1960	30.04.2020
14.	Rattan Lal Section Officer	N-401	14.05.1960	31.05.2020