## **UNIVERSITY OF JAMMU**

## <u>CIRCULAR</u>

In continuation to Circular No. Adm/TW/20/743-842 dated 02.07.2020 regarding submission of applications for placement/promotion under Career Advancement Scheme latest by 30.07.2020, it is hereby circulated for the information of all the concerned faculty members that, if any faculty member is not able to submit hard copies of the PBAS Proformas due to the prevailing lockdown situation, he/she may submit his/her application through E-mail, at **aradm\_tw2222@rediffmail.com**, mentioning that he/she is eligible for placement/promotion in the next higher Academic Level of \_\_\_\_\_\_, w.e.f. \_\_\_\_\_\_ and that he/she shall submit the hard copies of the PBAS proforma at the earliest through proper channel, as and when the University resumes its normal functioning, alongwith the details regarding his/her date of eligibility, next due pay scale and other requisite documents.

Deputy Registrar(Adm/

No: Adm/TW/20/ 895-949 Dated: 10.07.2020

Copy to: -

1. Spl. Secretary to the Vice-Chancellor

2. Sr. P. A. to Dean Academic Affairs /Dean Research Studies / Registrar/ Director DDE/DIQA

3. Chief Coordinator Campuses

- 4. All Rectors/ Directors of the Offsite Campuses of the University
- 5. All Heads/ Directors of the Teaching Departments of the University
- 6. I/c Computer Centre/ Coordinator Campuses

7. President JUTA

- 8. I/c University Website
- 9. Guard file.