

**UNIVERSITY OF JAMMU**

**C I R C U L A R**

It is for the information of all the faculty members who have attended their official duties irrespective of its nature during the summer break/lockdown period are advised to send their attendance certificate duly certified by their concerned Rector/Director/ HOD for that period . The said information be send to the Joint Registrar (Finance) for disbursement of Travel Allowance (TA) as admissible under rules.

*W. H. N.*  
**REGISTRAR**

No: Adm/TW/20/ 1753-1802

Dated: 31.08.2020

**Copy to: -**

1. Spl. Secretary to the Vice-Chancellor for the information of Hon'ble Vice-Chancellor please
2. Sr. P.A to the Registrar/ Director DDE
3. Chief Coordinator Campuses
4. All Rectors/ Directors of the Offsite Campuses of the University
5. All Heads/ Directors of the Teaching Departments of the University
6. I/c Computer Centre/ Coordinator Campuses
7. Joint Registrar (Finance)
8. President JUTA
9. Deputy Registrar (Accounts)
- ✓ 10. I/c University Website
11. Guard file