## UNIVERSITY OF JAMMU

## **CIRCULAR**

Subject:- STRICT INSTRUCTIONS- UTILIZE 75% OF THE ALLOCATIONS BY 30<sup>TH</sup> OCTOBER, 2020.

While releasing the First Installment of Revenue Account (Non-Plan) allocations to all the Departments/Centres vide this office letter No. Fin./2020-21/II/75-174 dated 01.06.2020, it was specifically mentioned that 50% of the total allocations are required to be utilized in full by 30<sup>th</sup> September, 2020. But from the perusal of the expenditure statement of Revenue Account allocations, it has been observed that the some of the allocations have not been utilized and some have been utilized inadequately.

As is known to all, the State Government releases the monthly installment of Grant-in-Aid based on the submission of Utilization Certificate. In view of the under-utilization of allocations under the "Other charges" component, the further release of Grant-in-Aid may suffer.

It is, therefore, impressed upon all the concerned to ensure full utilization of the released allocations i.e. 75% of the total allocations by 30<sup>th</sup> of October, 2020 enabling the University to furnish the Utilization Certificates to the UT Govt. of J&K for release of further installment unintruptedly.

Assistant Registrar (Budget/Finance)

No. Fin./2020-21/II/ **そっ**りつ**つつつ** Dated: **3**0.10.2020.

## Copy to the:-

- 1/ Special Secy. to the Vice-Chancellor.
- 2/ Sr. PA to Registrar.
- 3/ All concerned HODs/Directors/Rectors.
- 4/ Sr. PA to Joint Registrar (Fin.).
- 5/ Assistant Registrar (Services)/(R&A).