



RESEARCH & AWARDS SECTION
UNIVERSITY OF JAMMU

CIRCULAR

It is hereby circulated for the information of all the concerned that the following Committees have been constituted to make the process related to research more transparent and to reduce the grievances of scholars and faculty members:-

I) Research Appellate Committee (RAC) -

This committee shall address the issues related to admission in Research Programmes of the University in a time bound manner.

Constitution:

1. Vice-Chancellor (*Chairperson*)
 2. Dean Research Studies
 3. Any two Deans nominated by the Vice-Chancellor on rotation basis
 4. Assistant Registrar (R&A) - *Member Secretary.*
- The Committee shall be constituted every year.
 - Its meeting shall be held within 30 working days after completion of research admission schedule. (In case appeals are received)
 - The applicants can apply on plain paper, stating their reason for appeal and submit all necessary documents to support their application to the concerned Head of the Department within 7 working days after completion of admission process.
 - The HOD shall place the appeals received (if any) in the DRC and submit only those applications which have genuine grievances alongwith clear cut recommendations from DRC, to DRS office within 5 working days.
 - The DRS office shall compile appeals (if any) received from various departments and present them before the Research Appellate Committee on the scheduled date.
 - The decision of the Research Appellate Committee shall be final and binding on all applicants.

II) Research Grievances Committee (RGC) -

Constitution:

It shall comprise of three faculty Deans (to be nominated each year by the Vice-Chancellor on rotation basis) with the senior most of these Deans as the Convener of the Committee. The Assistant Registrar (R&A) shall be the Member Secretary of the Committee.

The Committee shall look into the grievances received by the DRS office and approved by the Vice-Chancellor for placing it in RGC. The Committee shall meet as often as may be required and submit recommendations of each case to the Dean Research Studies, which shall be submitted to the competent authority for approval.

No. RA/20/ 7699-7750

Dated: 11/11/2020

Copy to: -

1. Special Secretary to Vice-Chancellor for information.
2. Sr. P.A. to DAA/Registrar/COE/DCD.
3. All Campus Deans.
4. All HODs/Directors/Rectors.
- ✓ 5. Incharge Website
6. Guard file.

adk 11/11/2020
Assistant Registrar (R&A)

11/11/2020