

## UNIVERSITY OF JAMMU

(NAAC ACCREDITED 'A+ GRADE' UNIVERSITY) Baba Sahib Ambedkar Road, Jammu-180006 (J&K)

### NOTIFICATION (21/Sept./GEN/46)

It is hereby notified for the information of all concerned that the Vice-Chancellor is pleased to constitute the following Committees in connection with the 18th Convocation of the University of Jammu scheduled to be held shortly.

### **Core Committee**

- 1. Vice-Chancellor
- Dean Research Studies
- 3. Dean Academic Affairs
- 4. Registrar
- 5. Controller of Examinations
- 6. Director, Colleges Development Council
- 7. Director, Directorate of Distance Education
- 8. Director, Directorate of Internal Quality Assurance
- 9. Dean Students Welfare
- 10. Dean Placement
- 11. Director, Directorate of Sports and Physical Education
- 12. Special Secretary to the Vice-Chancellor
- 13. Administrator, GZSAC
- 14. Joint Registrar (Finance)
- 15. Deputy Registrar (Academic)

(Member Secretary)

### 2. Medals Procurement Committee

1. Joint Registrar (Finance)

(Convener) (with powers to co-opt)

- 2. Chief Accounts Officer
- 3. Dy. Registrar (Academic)
- 4. Assistant Registrar (B&F)
- 5. Assistant Registrar (R&A)

(Member Secretary)

(Co-convener)

### 3. Essential Service Committee

Prof. Dipanker Sengupta

(Convener) (with powers to co-opt)

- (Co-convener) Prof. Pankaj Srivastava
- 3. Executive Engineer, University Works Department
- 4. Sh. Akash Bhola, AE, University Works Department
- 5. Sh. Rajiv Gupta, AEE, University Works Department
- 6. Sh. Jeevan Singh Thakur, AEE (Elect.)
- Assistant Registrar (Estab.)
- Sh. Sarveshwar Raj Dubey, Security Officer
- Sh. Ajmer Singh, Landscaping Officer

### 4. First Aid and Medical Assistance Committee

- Medical Officer, University Health Centre (Convener) (with powers to co-opt)
- Dr. Sushil Sharma, Head, Deptt. of Cardiology, GMC, Jammu
- Dr. Shabana Azmi, Medical Officer, University Health Centre
- Sh. Ravi Gupta, Pharmacist, University Health Centre
- Sh. Pawan Singh, Pharmacist, University Health Centre
- Sh. Himanshu Mahajan, Pharmacist, University Health Centre

### 5. Balcony Hall Maintenance, Discipline Committee and Seating Arrangements including allotment of seat numbers.

- Prof. K. K. Kapoor, Deptt. of Chemistry (Convener) (with powers to co-opt) 1.
- Prof. S. K. Pandita, Deptt. of Geology (Co-convener) 2.
- Dr. Yograj Sharma, Deptt. of Political Science 3.
- Dr. Sarika Manhas, Deptt. of Home Science
- Dr. Parmil Kumar, Deptt. of Statistics 5.
- Dr. Yudhbir Singh, Deptt. of Geology
- Dr. A. R. Manhas, Deptt. of Urdu 7.
- Dr. Vijay Sehgal, Deptt. of Law 8.

### 6. Committee for Security Arrangements

Prof. Prakash Anthal, Dean Student Welfare

(Convener) (with powers to co-opt)

(Co-convener)

Prof. Sanjay Gupta, The Law School

3. Provost Boys Hostel

- 4. Provost Girls Hostel
- 5. Prof. K. K. Bamzei, Deptt. of Physics
- 6. Dr. Varun Parmar, Deptt. of Geology
- 7. Dr. Virender Koundal, Deptt. of Economics
- 8. Sh. S. R. Dubey, Security Officer

### Cleanliness, Beautification and upkeep Committee

- (Convener) (with powers to co-opt) Prof. Yash Pal Sharma, Deptt. of Botany
- 2. Prof. Sanjana Koul, School of Biotechnology (Co-convener)
- 3. Dr. Parvinder Kumar, Department of Human Genetics
- 4. Executive Engineer, UWD
- 5. Sh. Khem Pal Singh, Dy. Registrar (Development)
- 6. Sh. Akash Bhola, AE, UWD
- 7. Sh. Ajmer Singh. LDO
- 8. Sh. Suresh Sharma, Health Centre

### **JMC Officials**

### (To be co-opted in consultation with the Medical Officer)

### **8. Printing Committee**

Prof. Susheel Sharma, Deptt. of Electronics

(Convener) (with powers to co-opt) (Co-convener)

- Prof. Anupama Vohra, Publication Cell 2.
- Dr. Kavita Suri, Deptt. of Lifelong Learning 3.
- Dr. Garima Gupta, Deptt. of English
- Dr. Amisha, The Business School 5.
- Dr. Skarma Nonzom, Deptt. of Botany
- Asstt. Registrar (Accounts) 7.
- Incharge (Services) 8.

### **Dias Preparation Committee**

Prof. Alka Sharma, The Business School

(Convener) (with powers to co-opt) (Co-convener)

- Prof. Satya Pal, Deptt. of Chemistry
- Prof. Renu Nanda, Deptt. of Education 3.
- Prof. Samridhi Arora, Deptt of Home Science 4.
- Dr. Shallu Sehgal, Deptt. of Economics 5.
- Dr. Ashwini Kumar, Deptt. of Chemistry
- Dr. Sadaf Shah, Deptt. of English 7.
- Dr. Privanka Katoch, Centre for Women's Studies 8.
- Ms. Rakhi Maini, Liaison Officer, GZSAC
- 10. Ms. Sita Anand, Liaison Officer, GZSAC

### 10. Committee for Photography/Videography

- 1. Prof. Poonam Chaudhary, Centre for Studies in Museology (Convener) (with powers to co-opt)
- 2. Prof. Lalit Sen Sharma, Deptt. of Computer Science & IT (Co-convener)
- 3. Dr. Jatinder Manhas, Department of Computer Science & IT
- 4. Dr. Molay Dev, Centre for Studies in Museology
- 5. Dr. Rocky Gupta, Deptt. of Electronics
- 6. Dr. Suresh Rao, Computer Center
- 7. Sh. Mulkh Raj, Deptt. of Lifelong Learning

### 11. Committee for Transport, making arrangements for Reception and Accommodation

- 1. Prof. Hag Nawaz Sheikh, Deptt. of Chemistry (Convener) (with powers to co-opt)
- 2. Prof. Parkash C. Antahal, Deptt. of Economics (Co-convener)
- 3. Prof. K. S. Charak, Deptt. of Mathematics
- 4. Prof. B. K. Bajaj, School of Biotechnology
- 5. Dr. Sandeep Singh, Deptt. of Lifelong Learning
- 6. Dr. Amit Sharma, Deptt. of Computer Science, Kathua Campus
- 7. Dr. Surinder Sharma, Deptt. of Zoology
- 8. Asstt. Registrar (Transport)
- 9. Sh. Manu Malhotra, The Business School

### 12. Distribution of Cards

- 1. Prof. Pawnesh Abrol, Deptt. of Computer Sc & IT (Convener) (with powers to co-opt)
- 2. Dr. Daud Iqbal Baba, Director, Sports & Physical Education
- 3. Dr. Ajay Kumar, Deptt. of Remote Sensing
- 4. Sh. Raj Kumar Bakshi, Cricket Coach, Directorate of Sports & Phy. Edu.
- 5. Sh. Ravish Vaid, TT Coach, Directorate of Sports & Phy. Edu.
- 6. Sh. Gagan Kumar, Football Coach, Directorate of Sports & Phy. Edu.
- 7. Sh. Vikas Karlupia, Volleyball Coach, Directorate of Sports & Phy. Edu.
- 8. Sh. P.D. Singh, Sports Supervisor, Directorate of Sports & Phy. Edu.
- 9. Sh. Jai Bharat, Sports Supervisor, Directorate of Sports & Phy. Edu.

# 13. Committee for Procurement of gowns, academic costumes and flower badges & for issue and receipt of gowns to and from students, issue of passes to the parents of gold medalists, communication to the students to be awarded ensure their presence at the Convocation providing of signboards/indicators

- 1. Dr. Raj Kumar, Dy. Registrar (Conduct) (Convener) (with powers to co-opt)
- 2. Dr. Saranpreet Kaur Broca, Deputy Registrar (DDE)
- 3. Dr. Dhritika Singh, Deputy Registrar (RUSA)
- 4. Sh. Mahim Jitendra, I/C Deputy Registrar (Confidential)
- 5. Sh. Guneet Singh Sudan, I/c Services
- 6. Sh. Manoj Kumar Atri, Assistant Registrar (CA to CE)

### 14. Committee for finalization of guest lists and preparation of name slips

- 1. Prof. Hardeep Chahal, Deptt. of Commerce (Convener) (with powers to co-opt)
- 2. Prof. Gurjeet Kour, Deptt. of Commerce (Co-convener)
- 3. Prof. Veenu Kaul, Deptt. of Botany
- 4. Dr. Ginny Dogra, Dy. Director, DIQA
- 5. Dr. Sumita Sharma, Dy. Registrar (Academic)
- 6. Ms. Alka Gupta, Asstt. Registrar (R&A)
- 7. Sh. Imran Farooq, PRO
- 8. Sh. Ameet Targotra, DIQA

(To work in coordination with the Committee for the Distribution of Cards)

### 15. <u>Committee for supply and receipt of gowns and turbans to the members of the University Council, Syndicate & the Academic Council</u>

1. Prof. Rahul Gupta, Deptt. of Statistics

(Convener) (with powers to co-opt)

2. Dr. Anju Thappa, DDE

- 3. Dr. Seema Rohmetra, The Law School
- 4. Dr. Komal Nagar, The Business School
- 5. Dr. Hema Gandotra, Deptt. of Sociology
- 6. Dr. Raj Kumar Sandhu, Deptt. of Law
- 7. Dr. Rakesh Kumar, English (Bhaderwah Campus)
- 8. Ms. Alka Gupta, Asstt. Registrar (R&A)
- 9. Mr. Sandeep Bakshi (Services)

### 16. Committee for the issue of Badges and ID cards to the staff, volunteers and the participating students/scholars

- 1. Prof. Seema Langer, Deptt. of Zoology (Convener) (with powers to co-opt)
- 2. Prof. Namrata Sharma, Deptt. of Botany (Co-convener)
- 3. Dr. Madhulika Bhagat, School of Biotechnology
- 4. Dr. Sikender, Deptt. of Botany
- 5. Dr. Harish Chander, Deptt. of Botany
- 6. Dr. Geeta, Deptt. of Botany

### 17. Committee for the distribution of printed material to the guests

- 1. Prof. Sushil Pandey, Deptt. of Chemistr (Convener) (with powers to co-opt)
- 2. Prof. Rakesh Vaid, Deptt. of Electronics
- 3. Dr. Monika Narang, The Law School
- 4. Dr. Anil Gupta, The Business School
- 5. Dr. Rachna Gupta, The Business School
- 6. Mr. Irfan Goni, Development Officer, Offsite Campuses

### 18. Committee for Press and Publicity

- 1. Prof. Monica Sethi, Deptt. of English (Convener) (with powers to co-opt)
- 2. Dr. Kavita Suri, Deptt. of Lifelong Learning (Co-convener)
- 3. Dr. Neeraj Sharma, Spl. Secretary to Vice-Chancellor
- 4. Dr. Suvidha Khana, SHTM
- 5. Dr. Vinay Thusoo, Public Relations Officer
- 6. Dr. Imran Farooq, Public Relation Officer
- 7. Ms. Mansi Mantoo, Media Officer

### 19. <u>Ground Floor Hall Maintenance</u>, <u>Discipline Committee and Seating Arrangements including allotment of seat numbers.</u>

- 1. Prof. Vivek Gupta, Deptt. of Physics (Convener) (with powers to co-opt)
- 2. Prof. Sameer Gupta, The Business School

(Co-convener)

- 3. Prof. Sanjay Sharma, Deptt. of Environmental Science
- 4. Dr. Yudhbir Singh, Deptt. of Geology
- 5. Dr. Priyanka Sharma, Deptt. of Lifelong Learning
- 6. Dr. Vivek Sharma, Kathua Campus
- 7. Mr. Mohd. Arif, Deptt. of Law
- 8. Dr. Ravinder Singh, Deptt. of English
- 9. Sh. Pankaj Khajuria, Asstt. Registrar, Kathua Campus
- 10. Dr. Rajinder Singh Charak, Cartographer, Deptt. of Geography

#### 20. Committee for Hospitality and Reception at the V.I.P. Area

- 1. Prof. Meena Sharma, Deptt. of Chemistry (Convener) (with powers to co-opt)
- 2. Prof. Sucheta Pathania, Deptt. of English (Co-convener)
- 3. Prof. Piyush Malvia, Deptt. of Environmental Science
- 4. Prof. Jyoti Wakhloo, School of Biotechnology
- 5. Dr. Yog Raj, Deptt. of Political Science

- 6. Ms. Rohini Gupta, DDE
- 7. Dr. Vivek Sharma, Deptt. of Life Long Learning
- 8. Dr. Shashi Prabha, Deptt. of Geography
- 9. Ms. Arti Sharma, Deptt. of Law -
- 10. Dr. Sumita Sharma, Deputy Registrar (Academic Affairs)

### 21. Committee for preparing of Robing Room including Special Robing Room

1. Prof. Neeru Sharma, Deptt. of Home Science (Convener) (with powers to co-opt the members)

(Co-convener)

- 2. Sh. Anik Gupta, Deptt. of Physics
- 3. Dr. Arti Sharma, Deptt. of Zoology
- 4. Dr. Purshotam Kumar, Deptt. of Hindi
- 5. Dr. Rainoo Bhai, Deputy Registrar (TW)
- 6. Dr. Amit Kumar Sharma, Deptt. of Chemistry
- 7. Sh. Ashwani Kumar, Asstt. Registrar (DDE)

### 22. Committee for organizing rehearsal for the students

- 1. Prof. Jasbir Singh, Controller of Examinations (Convener) (with powers to co-opt)
- 2. Prof. Sanjeev Sambyal, Deptt. of Physics (Co-convener)
- 3. Prof. Arun Bharti, Dept. of Physics
- 4. Dr. Dharminder Magotra, Joint Registrar (CDC)
- 5. Sh. Raman Gupta, Computer Centre
- 6. Sh. Vivek Slathia, Dy. Registrar (Exam.)
- 7. Dr. Pallvi Arora, ICccR&HRM
- 8. Dr. Pallavi Sachdeva, DLL
- 9. Mr. Abdul Mujeeb (Bhaderwah Campus)
- 10. Sh. Ashwani Kumar, Asstt. Registrar (DDE)
- 11. Sh. Kuldeep Sharma, Asstt. Registrar (Certificate)

### 23. Committee for receipts of applications and preparation of lists of candidates

- 1. Ms. Alka Gupta, Assistant Registrar (R&A) (Convener) (with powers to co-opt)
- 2. Sh. Arun Abrol, Assistant Registrar (DDE) (Co-convener)
- 3. Ms. Usha Rani, Assistant Registrar
- 4. Ms. Ajita Sharma Assistant Registrar (Registration)
- 5. Sh. Satinder Singh, Assistant Registrar
- 6. Sh. Ashish Palli, Senior Assistant

### 24. Momento Committee:

- 1. Prof. Satnam Kour, Director, DDE (Convener)(with powers to co-opt)
- 2. Joint Registrar (Finance) or his nominee
- 3. Dr. Isha Sharma, ICCcR & HRM
- 4. Sh. Guneet Sudan, I/c Services
- 5. Dr. Amit Sharma, DIQA
- 6. Sh. Kuldeep Raj, Assistant Registrar (C&R)

#### 25. Preparation for Printing Material:

- 1. Dr. Meenakshi Kilam, Director, DIQA (Convener) (with powers to co-opt)
- 2. Prof. Satnam Kour, Deptt. of English (Co-convener)
- 3. Prof. Shyam Narayan, Deptt. of History
- 4. Dr. Ginny Dogra, Dy. Director, DIQA
- 5. Dr. Neeraj Sharma, Bhaderwah Campus
- 6. Sh. Ameet Targotra, Quality Assurance Officer

#### 26. Banners Committee:

- 1. Prof. Parikshit Singh Manhas (Convener) (with powers to co-opt)
- 2. Dr. Sarabjit Kour, Deptt. of Zoology
- 3. Sh. Vivek Slathia, deputy Registrar (Exam. Prof.)
- 4. Dr. Abid, The Business School
- 5. Dr. Rakesh Kumar, Deptt. of Zoology

6. Deputy Registrar (Finance)

7. Sh. Swami Raj, Assistant Registrar

### 27. Committee for the Payment of TA/DA etc.:

1. Dr. Vivek Gupta, Deptt. of Physics

(Convener) (with powers to co-opt)

2. Dr. Jaspal Singh, DDE

(Co-convener)

3. Chief Accounts Officer

- 4. Sh. Manjeet Singh, Asstt. Registrar (Accounts)
- 5. Sh. Jagdev, Section Officer, Accounts
- 6. Sh. Raman Gupta, Section Officer, DDE
- 7. Sh. Lekh Raj, Head Assistant, Cash Section

### 28. Dias Management & Distribution of Degrees and Gold Medals

1. Prof. Alka Sharma, The Business School (Convener) (with powers to co-opt)

2. Prof. Satyapal, Deptt. of Chemistry (Co-convener)

3. Prof. Anupama Vohra, DDE

4. Dr. Raj Kumar, Dy. Registrar (Exams.)

5. Ms. Alka Gupta, Asstt. Registrar (R&A)

6. Mr. Kuldeep Sharma, Asstt. Registrar (Certificates)

7. Three members each from Certificate Section and Research & Award Section

### 29. Central/Special Purchase Committee

1. Joint Registrar (Finance)

(Convener) (with powers to co-opt)

2. Chief Accounts Officer

3. Sh. K.P.S. Sambyal, Dy. Registrar (Development)

4. Deputy Registrar (Finance)

5. Sh. Manjeet Singh, Asstt. Registrar (Accounts)

6. Sh. Guneet Sudan, I/c Services

7. Assistant Registrar (Estab.)

REGISTRAR Sumiladamo

No. F. Acd/I/21/7750-7829 Dated: 07-10-2021

#### Copy to the:-

1. Special Secretary to the Vice-Chancellor, University of Jammu for the kind information of the worthy Vice-Chancellor please.

2. The Dean Research Studies/Dean Academic Affairs

3. The Registrar/Controller of Examinations

4. All concerned

5. I/c Website for n.a.