



UNIVERSITY OF JAMMU

(NAAC ACCREDITED 'A+' GRADE UNIVERSITY)

JAMMU (J&K) - 180006

No. Accounts/Salary/22/ 2546-685

Dated: 18/02/2022

All Director / Rectors / MOD's / Branch Officer
University of Jammu
Jammu

Sub: - Supply of list of Remuneration/Honorarium paid to the University Teachers/ Officers/Non-Teaching staff during the financial year 2021-22.

Sir/Madam,

I am desired to request you to kindly find it convenient to forward the list of University Teachers/Officers/Officials who have been paid Remuneration/Honorarium w.e.f 01.02.2022 to 22.02.2022 in order to enable this office to prepare the updated Income Tax Worksheets for the financial year 2021-22 on the performa given below on or before 22.02.2022. Thereafter, concerned office will be responsible for deduction of Income Tax of Teachers/Officers/Officials and the same will be deposited in the concerned quarter.

S.No.	Name of the Employee	Employee No.	Deptt./Section	Designation	Amount of Remuneration/honorarium paid w.e.f 01.02.2022 to 22.02.2022

All concerned are requested to kindly note that the list of Remuneration furnished without mentioning the Employee No. of the concerned will not be entertained.

The matter may kindly be treated as **MOST URGENT**.

Yours Faithfully,

Asstt. Registrar (Salary)