

**HEALTH CENTRE  
UNIVERSITY OF JAMMU**

NO: HCUOJ/22/1092-96  
Date: 24-08-2022

**CIRCULAR**

**Subject: Duty schedule of sanitation staff for special cleansing derive on campus**

As we are well aware that the University of Jammu is going to celebrate its annual days function on 5<sup>th</sup> of Sept. 2022 and the cleansing and hygiene on the campus is the very crucial part of the preparation.

It is therefore, keeping in view the urgent demand of manpower for cleansing of whole campus of university prior to the commencement of annual function so it is requested to all the Heads /Controlling officers to kindly direct all the Sanitation staff working under their control to report to Mr. Suresh Sharma, In charge sanitation work, Health Centre with effect from 25<sup>th</sup> August 2022 to 5<sup>th</sup> September 2022 from 12 am to 3:00pm for Special cleansing derive on the campus.

Further, during this period, all the Safaiwalas marks their attendance in the sanitation wing of Health Centre.

  
Medical Officer 24/8/2022  
In Charge Health Centre

Copy to:

1. Special Secretary to Vice-Chancellor for information to Hon'able Vice Chancellor
2. Dean Student Welfare, University of Jammu for information
3. Sr. PA to Registrar for information to the worthy Registrar
4. In charge University Website for uploading
5. Mr. Suresh Kumar, in charge Sanitation work for compliance and to submit work report daily
6. Office file