

# UNIVERSITY OF JAMMU

## C I R C U L A R

All the Rectors/ Directors/ HODs of the University of Jammu are requested to kindly bring it to the notice of the Faculty Members of their respective Offsite Campuses/ Directorates/ Departments, appointed on or after **01.01.2010** to submit the Service Books to the Office of the Teaching Wing within next 15 days so as to enable the Office to prepare their Service Book for maintaining their service record.

The Service Book can be collected from the office of Teaching Wing on all working days during Office hours.

*Nasrovia*  
REGISTRAR  
*18/08/22*

No: Adm/TW/2022/1807-56

Dated: 18/08/2022

*Copy to: -*

1. Spl. Secretary to the Vice-Chancellor, University of Jammu for the kind information of the Vice-Chancellor.
2. Sr. P.A. to the Registrar for the information of the Registrar.
3. President JUTA.
4. I/c University Website.
5. Guard file.