

University of Jammu

<u>CIRCULAR</u>

In continuation to this Office Circular No: Estab/23/32531-630 dated 13.03.2023, it is hereby ordered that the Assistant Registrar (Accounts) and Assistant Registrar (Budget) shall monitor and oversee the teams constituted vide Order No: Estab/22/22314-57 dated 05.12.2022 and facilitate the Chief Accounts Officer in verifying the details of the employees on JKHRMS portal. They shall ensure that the exercise of verifying the details on JKHRMS portal is completed within three weeks from the issuance of this order.

No: Estab/23/ 3222-26 Dated: 16-05-2023

Copy to:

- 1. Special Secretary to the Vice-Chancellor for kind information of the Hon'ble Vice-Chancellor
- 2. Chief Accounts Officer for information and necessary action
- 3. AR (Accounts)/ AR (Budget) for information and necessary action
- 4. All team members constituted vide above mentioned circular