

UNIVERSITY OF JAMMU

CIRCULAR

MOST URGENT

In continuation to earlier Circulars issued vide No. Estab/2023/5106-5205 dated 01.06.2023, Estab/23/7447-7548 dated 21.06.2023, Estab./23/8337-8436 dated 04.07.2023 and Estab/23/8957-9056 dated 12.07.2023, as the matter of registration of Employees on Samarth Portal is of urgent nature, all the Faculty Members/Officers and Employees (Non-teaching and Non-Gazetted) of the Main Campus / Offsite Campuses / Directorates / Departments/ Institutes are once again requested to provide the requisite information in the below mentioned **Google Forms link** positively within the next **02 days** so that the **Employees Information System under Samarth** be made fully functional in the University of Jammu.

In case of any query regarding Samarth, kindly contact **Dr. Guneet Singh Sudan, Incharge E-Governance Initiative Cell (Mobile No. 9419209899) / Ms. Jaswinder Kour Services & Development Engineer (Mobile No. 7006739058).**

<http://forms.gle/az47GgwuDtNs2AL2A>

It is once again reiterated that the salary for the month of July, 2023 in favour of those Faculty members, Officers and Employees who do not furnish the details in the google forms link latest by 27.07.2023 shall be withheld.

Note:- Those Faculty members, Officers and Employees who have already furnished their requisite information in the Google Forms need not to fill it again.


REGISTRAR


No: Estab/23/9932-10031

Dated: 25-07-2023.

Copy to :-

1. Special Secretary to the Vice Chancellor, JU for the kind information of the worthy Vice Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. Sr. P.A. to the Registrar/Controllor of Examinations
4. Director, DDE/CDC/DLL/DIQA//Physical Education/HRDC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/ SHTM/ ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/ Centre for IT Enabled services & ManaGement
5. Dean Student Welfare/Provost (Boy's/Girl's Hostely)/Dean Student Placement
6. All Rectors/Directors, Offsite Campuses
7. All Heads of the Teaching Departments of the University
8. I/C Librarian, Dhanvantri Library
9. I/c General Zorawar Singh Auditorium
10. I/c Director, Computer Centre
11. Programme Coordinator, NSS
12. Chief/Deputy Proctor of the University
13. Medical Officer, UHC
14. All Wardens of University Hostels
15. All Joint/Deputy /Assistant Registrars
16. Executive Engineer, UWD
17. Manager Guest House
18. President, JUTA/JUOWA/JUNTEU/JUNGEU
19. Security Officer
20. All Sections
21. Guard File