

UNIVERSITY OF JAMMU

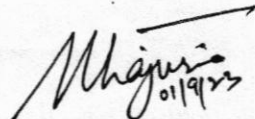
CIRCULAR

The provisional seniority list of Sr. Personal Assistants and Personal Assistants working in the University stands issued for verification of their particulars.

In case any concerned employee has any objection with regard to his/her particulars, qualifications or position in the seniority list, he/she may send a representation to that effect within 10 days from the date of the issuance of this circular through his/her Controlling Officer alongwith the documentary proof for consideration.

In case no intimation is received from the concerned within the specified time, it will be presumed that the particulars and positions shown in the list are correct.

This is being issued subject to the outcome of writ petition(s), if any, pending before any competent Court of Law.


Assistant Registrar (Estab.)

Rajiv Sharma

No: Estab/23/12603-702

Dated: 04/09/23

Copy to :-

1. Special Secretary to the Vice Chancellor, JU for the kind information of the worthy Vice Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. Sr. P.A. to the Registrar/Controller of Examinations
4. Director, DDE/CDC/DLL/DIQA//Physical Education/HRDC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/ SHTM/ ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/ Centre for IT Enabled services & Management
5. Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement
6. All Rectors/Directors, Offsite Campuses
7. All Heads of the Teaching Departments of the University
8. I/C Librarian, Dhanvantri Library
9. I/c General Zorawar Singh Auditorium
10. I/c Director, Computer Centre
11. Programme Coordinator, NSS
12. Chief/Deputy Proctor of University
13. Medical Officer, UHC
14. All Wardens of University Hostels
15. All Joint/Deputy /Assistant Registrars
16. Executive Engineer, UWD
17. Manager Guest House
18. Executive Director, NIELIT for Information
19. President, JUNTEU
20. Security Officer
21. All Sections
22. Guard File

University of Jammu

Provisional Seniority list of Private Secretaries/Senior P.A.s

Sanctioned strength as on 01.09.2023 = 17

S. No.	Name of employee & Employee No. & Parentage (S/Sh./Ms./Smt.)	Officers with Whom attached	Qualification	Date of Birth	Date of 1 st appointment	Date of appointment at present post	Remarks
1.	Ram Lal S/o Sh. Khushi Ram E. No. N-7	Office of Controller of Examinations	Matric	10.04.1965	19.09.1988 (A.N)	07.04.2008	
2.	Ragbir Singh Bandral S/o Sh. Nanak Singh (N-13)	DSW	M.A.	01.10.1963	01.01.1986 03.04.1993 (ST) 27.06.2007 PA)	03.02.2016	
3.	Pervesh Kumar S/o Sh. Baldev Raj (N-349)	Office of the Registrar	12 th , ITI	15.10.1964	03.03.1990 03.04.1993(ST) 07.04.2008(PA)	01.04.2016	
4.	Suresh Kumar S/o Sh. Chuni Lal Gupta (N-901)	O/o DAA	B.Com. 1 yr course in Adv. Computer Application.	04.08.1966	18.05.1987 (J.A.) 15.01.1994 (ST) 07.04.2008 (PA)	01.06.2016	
5.	Raj Kumar Pandith S/o Pt. Dev Ram (N-871)	Computer Science & IT	B.A, Diploma in Computers in Office Management	08.03.1964	04.07.1995 (ST) 07.04.2008 (PA)	01.06.2016	Working in Centre for ITES&M
6.	Ravinder Singh S/o Sh. Man Singh (N-642)	Zoology	B.Com.	03.05.1968	28.06.1995 (ST) 07.04.2008 (PA)	12.04.2017	
7.	Om Parkash Sharma S/o Sh. Krishan Dutt Sharma (N-719)	O/o Joint Registrar (Finance)	B.Com.	23.05.1965	29.06.1995 (ST) 07.04.2008 (PA)	01.05.2017	
8.	Surinder Singh S/o Sh. Gurcharan Singh (N-352)	Dogri	M.A.	15.06.1965	01.06.1993 02.02.1999 (ST) 01.08.2009 (PA)	01.02.2018	
9.	Dimple Kumar S/o Sh. Amar Nath (N-1431)	O/o the Registrar	B.Sc., M.A. (Sociology)	25.12.1971	01.03.2001 (ST) 13.10.2010 (PA)	01.06.2018	

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10.	Ramesh Chander S/o Sh. Sain Dass (N-1432)	CDC	B.A.	01.10.1967	01.03.2001 (ST) (A.N) 12.08.2011 (PA)	01.05.2019	SC
11.	Gurcharan Singh S/o Sh. Darshan Singh (N-1433)	Punjabi	B.A	27.12.1969	08.03.2001 (ST) 08.05.2014 (PA)	01.05.2019	
12.	Jyoti Aima D/o Sh. R. N. Aima (N-1429)	DIQA	B.Sc.	28.07.1970	01.03.2001 (AN) (ST) 19.05.2014 (PA)	02.03.2020	
13.	Daleep Singh S/o Sh. Angrez Singh (N-450)	Geography	B.Com.	27.04.1966	31.05.1993 (J.A.) 01.03.2001 (ST) 29.12.2014 (PA)	11.05.2020	
14.	Ashish Kapoor S/o Sh. S. D. Kapoor (N-480)	Education	B.Com.	08.05.1971	01.03.2001 (ST) 21.05.2015 (PA)	01.01.2021	
15.	Sumit Sharma S/o Sh. Bhushan Kumar Sharma (N-1416)	Vice-Chancellor's Secretariat	B.A.	21.09.1973	01.08.2000 (J.A.) 18.12.2003 (ST) 03.02.2016 (PA)	06.12.2021	
16.	Reeta Koul D/o Sh. Om Krishen Koul (N-1441)	Bio-Technology	B.Sc. B.Ed.	17.11.1971	14.03.2001 18.12.2003 (AN) (ST) 01.03.2016 (PA)	02.05.2022	
17.	Popinder Singh S/o Sh. Joginder Singh (N-1729)	Works Department	B.A.	11.08.1984	17.02.2009 (ST) 01.04.2016 (PA)	03.10.2022	

Mhajune
01/10/23
Assistant Registrar (Estab)

rajeev sharma

UNIVERSITY OF JAMMU

PROVISIONAL SENIORITY LIST OF PERSONAL ASSISTANTS

Total Sanctioned Strength as on 01.09.2023 = 16

Filled = 01

Vacant = 15

S. No.	Name of the Employee, Emp No. & Parentage (S/Sh/Ms/Smt)	Attached with/sanctioned post	Qualification	Date of Birth	Date of 1 st appointment	Date of 1 st appointment as Steno-Typist	Date of present appointment	Remarks
1.	Mamta Chalotra D/o Sh. Harbans Lal (N-1731)	Hindi	B. Sc., Diploma in S P & O M, M.Sc. Mathematics	01.01.1979	17.02.2009	17.02.2009	01.06.2016	

M. Raju
01/9/23
Assistant Registrar (Estab.)
M. Raju