



UNIVERSITY OF JAMMU

(NAAC ACCREDITED 'A+' Grade University)

Baba Saheb Ambedker Road, Jammu

CIRCULAR

In continuation to the earlier circular No. Estab./24/2301-2400 dated 08.05.2024, it is impressed upon all the Rectors/Directors/HODs/Controlling Officers/ Provost/Wardens/Branch Officers to submit their fresh proposals regarding requirement of staff with proper justifications mentioning therein the work allotted to the permanent staff and work to be allotted to outsourced staff to be engaged within three working days positively from the date of issuance of this circular.

As already mentioned in the earlier Circular, the fresh agency empaneled by the University Namely **M/s Principle Security and Allied Services Private Limited** shall be operational w.e.f. **14.05.2024**.

All Outsourced Manpower engaged through M/s ABN Personnel Network stands disengaged w.e.f. 11.05.2024.

As far as possible, post-facto sanction for authorization/extension of outsource manpower has to be avoided under normal circumstances.

Further, all the Controlling Officer are required to provide attendance of the outsourced staff to be engaged by first week of every month to the above said agency without any delay.


REGISTRAR


No : Estab./24/ 2531-2630

Dated: 14-05-2024

Copy to:-

1. Spl. Secretary to Vice-Chancellor.
2. Sr. P.A to Dean Academic Affairs/ Dean Research Studies.
3. Sr. P.A to Registrar/Controller of Examinations.
4. Director, DD&OE/CDC/DLL/DIQA/Physical Education/Academic Staff Colleges/ Computer Centre/Centre for IT Enabled Services & Management/Centre for Studies in Museology & Sheikh Noor-Ud-Din-Noorani Museum of Heritage/DSRS/Centre for History of Culture of Jammu and Ladakh Region/SHTM/ICCCR& HRM/Disaster

Management Centre/School of Visual and performing Arts. Design and Architecture/Centre for New Literature, Culture and Communications/Centre for Women's Studies.

5. Dean Students Welfare/Provosts (Boy's /Girl's Hostels)/Dean Student Placement/Chief Proctor.
6. All Heads of the Teaching Departments of the University.
7. I/c Administrator, General Zorawar Singh Auditorium.
8. I/c Librarian, Dhanvantri Library.
9. Sr. P.A to Incharge, Finance Officer.
10. Joint Registrar (Exams/CDC).
11. Programme Coordinator, NSS.
12. Medical Officer, UHC.
13. All Wardens of University Hostels.
14. Incharge, Services/E-Governance Initiate Cell/Samarth.
15. All Dy. Registrars/Assistant Registrars.
16. Executive Engineer/Manager Guest House.
17. President. JUTA/JUNTEU/JUNGEU.
18. Deputy Proctor.
19. Security officer.
20. Incharge University Website with the direction to upload it on the University Website.
21. All Sections.
22. C.E.O/Manager, Principle Security and Allied Services Private Limited.
23. C.E.O/Manager, ABN Personnel Network, Gandhi Nagar, Jammu.
24. Guard File.