



UNIVERSITY OF JAMMU

(NAAC Accredited "A+" Grade University)

CIRCULAR

It has been observed that various proposals regarding purchase/hiring of service/repair, submitted by different Departments/Centres/Offices, are being recommended by different committees (wherever required) on circulation basis and the members are signing without broad deliberations/having deep considerations of the proposals, which is not a good practice in the interest of the University.

As such, it is impressed upon all the Conveners/Members of different Committees like Computer Purchase Committee, Central Purchase Committee and other committees to strictly avoid recommending the proposals on circulation basis, however all the proposals should be recommended only after broad deliberations and detailed discussions in meetings after using collective wisdom on genuine requirement and other factors and the condition of approving proposal on circulation be taken in exceptional cases only.

No: Fin./24-25/ 1984-88
Dated: 03/05/2024

Jan
FINANCE OFFICER

21/5 31/5 31/5/24

Copy to:

1. SS to VC for kind information of the HVC please.
2. Sr. PA to Registrar for kind information of the Registrar please.
3. All the Conveners/Members of different Committees of the University.
4. I/C Website for uploading on University Website under "Finance Wing" link.
5. Guard file.