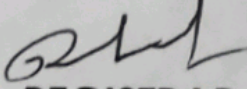


# UNIVERSITY OF JAMMU

## CIRCULAR

It is hereby circulated that a representation has been received from the Non Gazetted Employees Union, University of Jammu for enhancement of remuneration / honorarium in favour of Class-IV employees who are performing the additional duties of operating the photocopier machine in addition to their existing duties @ Rs. 100/- per month. Therefore all Rectors/Directors/HODs/ Controlling Officers of University of Jammu are requested to forward list of Class-IV employees who are being paid remuneration/ honorarium for performing additional duties of operating photocopier machine in addition to their existing duties to Assistant Registrar (Estab./NTW) within seven days of issuance of this circular for further submission of the details to Chief Accounts Officer accordingly.

  
**REGISTRAR**  
✓

No: Estab. 24/5978-6077

Dated: 12-07-2024

Copy to :-

1. Special Secretary to the Vice Chancellor, JU for the kind information of the worthy Vice Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. Sr. P.A. to the Registrar/Controller of Examinations
4. Director, DDE/CDC/DLL/DIQA//Physical Education/MMTTC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/ SHTM/ ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/ Centre for IT Enabled services & Management
5. Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement/Dean, Planning & Development
6. All Heads of the Teaching Departments of the University
7. Chief/Deputy Proctor of the University
8. I/C Librarian, Dhanvantri Library
9. I/c General Zorawar Singh Auditorium
10. I/c Director, Computer Centre
11. Incharge, E-Governance Initiative Cell
12. Programme Coordinator, NSS
13. Medical Officer, UHC
14. All Wardens of University Hostels
15. All Joint/Deputy /Assistant Registrars
16. Chief Accounts Officer
17. Executive Engineer, UWD
18. Manager Guest House
19. President, JUTA/JUOWA/JUNTEU/JUNGEU
20. Security Officer
21. All Sections
22. Guard File