

- (i) either fails to produce the requisite certificate in original within the time prescribed or provides information in his/her application form which is found incorrect or produces a certificate which is not genuine.
- (ii) in the opinion of the Admission Committee, has taken up employment or a vocation which is likely to interfere with his/her studies in the University.
- (iii) fails to pay the fees and deposits including Hostel fees and deposits, within the time prescribed by the Warden of the Hostel concerned.
- (iv) Indulges in anti-national activities/ Ragging.

21. The Head of the Department shall be competent to cancel admission of a student enrolled for a programme of study in the department if the student remains absent without permission of the Head of the Department concerned for a period of 15 days continuously and/or attend less than 50% of the total lectures delivered in the Semester concerned, PROVIDED that before cancellation of admission, the concerned Head of the Department will provide an opportunity to such a candidate to explain within 07 days why action be not taken against him/her.

22. NOTIFICATION AND FEE:

Names of the candidates selected for admission shall be declared online on the University Admission website from time to time. The candidates shall be required to keep in touch to the said website for day to day notifications and comply with the instructions given in all respects failing which their selection shall be cancelled and no complaint will be entertained in this regard.

23. ADMISSION FEE AND OTHER CHARGES

Admission fee and other charges payable by each student selected for admission to a programme of study shall be such as may be prescribed from time to time. Provided that if a student having been admitted to a programme in a teaching department and having deposited the required fees is selected subsequently, in the same session, in any other department of the University, shall be allowed transfer of fee deposited by him/her, by the Admission Committee.

24. REFUND OF FEE:

If a student having been admitted to a programme discontinues he/she shall be allowed a full refund of fees within a specified period to enable them to opt for a course of their choice:-

- i) Notwithstanding anything contained in any guidelines/prospectus/notification/schedule, a full refund of fees shall be made by the University on account of all cancellations of admissions of students upto 30th September, 2024 and with a deduction of Rs. 500/- as a processing fee, upto 31st October, 2024.
- ii) For any admission schedule extending/commencing beyond/after **31st October, 2024**, the Refund of fees and Non-Retention of original certificates shall apply as below:-

Category	Percentage of Refund of Fees	Point of time when notice / application of withdrawal of admission is received
1.	100%	15 days or more before the formally notified last date of admission
2.	90%	Less than 15 days before the formally notified last date of admission
3.	80%	15 days or less after the formally notified last date of admission
4.	50%	30 days or less, but more than 15 days, after formally notified last date of admission
5.	00%	More than 30 days after formally notified last date of admission

Note:

- (a) In case of (1) above not more than **5%** of the fees paid by the student, subject to a maximum of **Rs.1000 (Rupees One Thousand only)**, will be deducted as processing charges.
- (b) The **last date** of admission shall be the date of admission as permitted to the appellants in the meeting of the **Appellate Committee**.
- (c) Refund shall be refunded to an eligible student **within 15 (fifteen)** days from the date of receiving a written application from the student.
- (d) **This refund policy shall remain in force until UGC notify any other fresh Refund Policy.**