



University of Jammu
(NAAC Accredited 'A+' Grade University)
Jammu-180 006 (INDIA)

COLLEGES DEVELOPMENT COUNCIL

No.CDC/2019/ 9262-63

Dated: 19-3-2019

Prof. R.K. Ganjoo
Director

CORRIGENDUM

This is in reference to this office communication No.CDC/2019/9051 dated 14.03.2019 wherein sealed tenders from the eligible, reputed and registered professional companies for making online admission as well as counseling for candidates seeking admission to B.Ed. course in private unaided affiliated colleges and Bhandarwah Campus of the University of Jammu are invited. Kindly read the date of receipt of sealed tender by registered post or courier as **5th April, 2019** instead of 20th March, 2019. The tender will be opened on the next working day of the last date of receipt of tender i.e. **8th April, 2019**.


DIRECTOR
19/3/19

Copy to:

1. Special Secretary to the Vice-Chancellor.
2. The Director, Centre for IT Enabled Servicing & Management, University of Jammu with the request to upload the same on the University Website i.e. www.jammuuniversity.in and www.jucdc.in

**DIRECTORATE OF COLLEGES DEVELOPMENT COUNCIL,
UNIVERSITY OF JAMMU, JAMMU.**

Tender Notice

On-line submission of application forms as well as counseling

For and on behalf of the University of Jammu, sealed Tenders affixed with a revenue stamp of Rs.10/- alongwith a CDR of Rs.20,000/- (Rupees twenty thousand only) pledged to the Registrar, University of Jammu and addressed to the Director, Colleges Development Council, University of Jammu, Baba Saheb Ambedkar Road, New Campus, Jammu-180006 are invited from the eligible, reputed and registered professional companies for making online admission as well as counseling for candidates seeking admission to B.Ed. Course in private unaided affiliated colleges and Bhandarwah Campus of the University of Jammu for the session 2019-21, extendable to another two academic sessions on the same terms and conditions (one year at a stretch). Extension shall however, be at the discretion of the University.

ELIGIBILITY CRITERIA

1. Company should have experience of conducting online counseling for past 5 years.
2. The annual turnover of the Company should be more than Rs.30 lakhs for last three years.
3. Company should be Government/Private Limited Company with ISO certification.
4. A complete demo, by way of actual display, will be required for qualification.

GUIDELINES FOR SUBMISSION

Interested and eligible company may submit the required documents, as detailed in the Guidelines, for submission as given below:

The bid should contain the following documents in two packets:

Packet-1 (Technical Bid)

- i) The CDR duly pledged for Rs.20,000/-
- ii) Profile and Track Record of the firm
- iii) Documentary proof with regard to the eligibility criteria specified above
- iv) Audited Financial Statement for last 3 financial years
- v) Photocopy of the PAN Card issued by the Income Tax Department.
- vi) Photocopy of GST Registration.

Packet-II (Financial Bid)

Packet II should carry only details of the financial quote of the Bidder. The Bidders are required to quote the rate (inclusive of all taxes) per candidate.

IMPORTANT NOTE

Both Packets of Technical and Financial Bid, containing requisite documents, should be put in two separate envelopes and sealed. Each envelope should be superscribed BID FOR CDC ADMISSION, TECHNICAL/FINANCIAL (as the case may be) BID. Both sealed envelopes should be put in another envelope and sealed. The envelope should be superscribed and marked prominently BID FOR CDC ADMISSION. The outer envelope should carry the Name, Address, Telephone/Mobile No. and e-mail address of the Company. Sealed tender complete in all respect, should reach the office of the Director, Colleges Development Council, University of Jammu, Jammu-180006 by registered post or courier, on or before March 20, 2019.

SELECTION PROCEDURE:

Tender will be opened by the Tender Opening Committee on the next working day of the last date of receipt of tender i.e. March 22, 2019 at 4.00 p.m. in the office of the Director Colleges Development Council in presence of Tenderers who wish to be present.

OTHER TERMS AND CONDITIONS

1. The tenderer will develop, maintain and make the customized software as per the requirement of the Colleges Development Council, University of Jammu.
2. Trial for the same shall be done before the actual execution.
3. Uploading of the form shall require the uploading of photographs, signature, qualification certificates and other biometric features.
4. The firm shall be required to make necessary arrangements to answer on-line queries of different stakeholders during the process of submission of form and the counseling period.
5. The firm shall produce and supply both in soft and hard copy form of all the reports required by the University authorities, from time to time.
6. There can be more than one round of admission/counseling, in case the seats remain vacant during counseling/admission.
7. The firm/company shall also provide training of running the programme to skill the concerned person deputed by the office of CDC.
8. The firm shall also assist in uploading the forms of the candidate who are unable to do so for one or other reason, and provide them on-line/telephonic assistance.

9. The firm shall have to submit bank guarantee for any payment sought to be made before the conclusion of the assignment.
10. One sealed tender, duly marked so, shall contain the technical bid and the other financial bid – per candidate.
11. The University of Jammu reserves the right to accept or reject all/any tender for any reason/s whatsoever.
12. Disputes, if any, shall be subject to the jurisdiction of Courts at Jammu District alone.

Sd/-
Director
Colleges Development Council

No: CDC/2019/ 9051
Dated: 14-3-2019